

Combustible Materials Storage and Waste Management Policy

Bridge Barn Farm
Woodhill Road
Sandon
Chelmsford
CM2 7SG

Clarity Independent School is committed to safeguarding...

"Our school is committed to our whole-school approach to safeguarding, which ensures that keeping children safe is at the heart of everything we do, and underpins all systems, processes and policies...We promote an environment where children and young people feel empowered to raise concerns and report incidents and we work hard in partnership with pupils, parents and caregivers to keep children safe."

Clarity Safeguarding Policy September 2025

Written by Debbie Hanson
Head Teacher

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Written: June 2019
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Name: Debbie Hanson

**To be displayed on 1. door of kitchen cleaning materials cupboard and
2. caretaker's tool kit
3. Flammable Liquids Cabinet**

Safe Storage

Please ensure all items in this cupboard are CLEARLY marked.

Any commercial flammable materials must be stored in a flameproof cabinet located in the staff toilet.

Used flammable materials containers must be disposed of immediately and not stored on the premises (as per waste control procedure below). This includes flammable leftovers of paints and glues.

Larger than single use quantities, which necessitate storage on the premises, must be labelled clearly with:

"FLAMMABLE – PLS STORE IN FLAMMABLE LIQUIDS CABINET"

In which case the following apply:

- Only remove the item and quantity needed, leaving all other items in the flameproof store at all times.
- Please ensure all flammable liquids are returned to this flameproof cabinet immediately.

Waste Control System

Please dispose of *empty* containers (paint, flammable solvents, flammable-solvent based adhesives) immediately to prevent accumulation, according to recommendations on www.hse.gov.uk.

- Remove lid so container can dry and place in outside black wheelie bin (as recommended by www.rethinkrecycling.com.)

Partly empty containers can be disposed of according to their specific label or advice on the www.hse.gov.uk website.

Leftovers of used flammable liquids can be put back into the empty receptacle and disposed of in accordance with advice on www.hse.gov.uk website.

Since the whole site is a NON-SMOKING venue, it goes without saying, please do not smoke in this area.

Overall responsibility for Combustible Materials Storage and Waste Management for **Clarity Independent School** rests with the Head Teacher:

Debbie Hanson, Head Teacher